Privacy Policy for the Editorial Office of EPL at the Secretariat of the European Physical Society

1) The European Physical Society (EPS) is a not for profit association registered in Mulhouse France. The EPS is also the Editorial Office for the journal EPL (the EPS Editorial Office for EPL).

EPL (formerly Europhysics Letters) was founded in 1986 by the European Physical Society (EPS), the Société Française de Physique (SFP) and its subsidiary EDP Sciences, the Società Italiana di Fisica (SIF) and the Institute of Physics (IOP). EPL incorporated Lettere al Nuovo Cimento and Journal de Physique Lettres. EPL is now published under the scientific policy and control of the EPS by EDP Sciences, IOP Publishing and SIF (the Publication Partners) for an association of 17 European physical societies (the EPL Association).

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• To invite you to peer review and to manage the peer review process;
• To publish your name, institution, country, ORCID ID, and in some cases your email address alongside your work;
• In the course of arranging a press release;
• Administering and managing our relationships with individuals who sit on EPL’s Editorial Board;
• To process payments from you (including, but not limited to, article publication charges, subscriptions or payments for any products or services that you choose to purchase from EPL);
• To process payments to you (including, but not limited to, refunds or reimbursements, or payments to you for services provided to EPL);
• To request your participation in surveys, focus groups, or other initiatives which help EPL to gather personal information used to develop and enhance products and services related to EPL, for example, to measure the effectiveness of EPL’s peer review process, we may analyse and measure user behaviour and performance, trends, demographics and interests;
• From time to time to share the results of surveys, focus groups or other similar initiatives with EPL’s publishing partners but, in this case, information that would allow you to be identified will not be included;
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transfer service. (http://iopscience.iop.org/journal/0295-5075/page/Transfers)

In the event that the author(s) wish to take advantage of the manuscript transfer service, EPL will also
transfer personal information collected to these journals. (http://iopscience.iop.org/journal/0295-
5075/page/Transfers)

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6) Changes to this Data Privacy Policy
The EPS Editorial Office for EPL reserves the right to change and/or adapt our security and/or data protection measures in as far as this is necessary due to technical developments or changes in the law. In these cases, we shall also adjust the present information accordingly. Therefore, please always take note of updated versions of this Data Privacy Policy.

7) How long the EPS Editorial Office for EPL retain your personal information
The EPS Editorial Office for EPL may retain certain records for other legitimate reasons (including after your relationship with the EPS Editorial Office for EPL has ended), for example to maintain records of articles published in EPL’s content, to resolve any potential disputes and to comply with reporting and retention obligations.

8) Your Rights
You have the right to access any personal information that the EPS Editorial Office for EPL processes about you. If you believe that the EPS Editorial Office for EPL holds any incomplete or inaccurate information about you, you have the right to ask the EPS Editorial Office for EPL to correct and/or complete it. You can inform the EPS Editorial Office for EPL of updates or corrections required to your personal information by logging into your profile, where applicable. The EPS Editorial Office for EPL will process your personal information in accordance with this notice and in accordance with the relevant data protection laws. If, however, you wish to raise a complaint regarding the processing of your personal information, or are unsatisfied with how the EPS Editorial Office for EPL has handled your personal information, you have the right to lodge a complaint with the supervisory authority.