



## Structure of EPL Editorial Board and Editorial Process - Deputy Editors (DE)

### A. Role & Responsibilities of Deputy Editors

1. Assist and advise the Editor-in-Chief with EPL editorial policies
2. Act as deputy for the Editor-in-Chief in periods of absence and in cases of conflicts of interest
3. Assist the Editor-in-Chief with the appointment of new Co-Editors.
4. Suggest Perspective papers and Focus Issues (themes and/or potential authors) for the journal
5. Act as adjudicator in appeal cases
6. Check Comments and Replies for their validity
7. Represent and publicise the journal through professional networks and conferences
8. Encourage submissions to EPL from colleagues and collaborators
9. Select papers for highlighting in EPN
10. Consider submitting own articles (regular or perspective) to the journal
11. On the recommendation of the EiC, DE membership can be terminated by the EPS Executive Committee on grounds of misconduct, failure to fulfil expected obligations, unprofessional behaviour, change of policy or by mutual agreement
12. Act as Co-Editor when other Co-Editors are not available

### B. Selection Procedure

Membership is by appointment by the EPS Executive Committee.  
A DE cannot normally become a DE without having first been a CE.





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### C. Benefits

The name and affiliation of Deputy Editors will be listed with the other members of the Editorial Board on the journal websites, inside the cover of the printed issues and on relevant marketing material.

During their term of office (one year with a possible extension of two years) DEs have free access to the online journal and can receive free printed copies on request. They also get free individual membership to EPS during their term.

Financial support will be provided when attending meetings or conferences to cover organisation expenses (catering, rental) as well as personal travel costs.



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